



Sheriff's

Volusia County

Internship Program

The Volusia County Sheriff's Office offers a program that provides a general overview of the agency. The program is primarily observation of the various component units within the Volusia County Sheriff's Office. Interns are placed in a different unit each week to observe the specific units functionality. They are rotated through out the agency until they complete their requisite contact hours. Since our program is generally observation, we usually do not assign tasks or work for the intern to complete. Typical programs are usually 150 hours to 200 hours in duration. After successfully completing the program, the intern will be awarded college credit by their school.

The internship coordinator for the College/University will send a letter of intent to sponsor the intern to:

Volusia County Sheriff's Office
Deputy Stephen Saboda Training Center
3901 Tiger Bay Road, Daytona Beach, FL 32124
Attention: Mr. Keith Kosuta

email kkosuta@vcso.us telephone 386-239-6522 fax 386-239-6527

The letter must include the following information:

- total number of actual on-site hours required to earn college credit hours
- the tentative start date and end date of the internship
- days and hours the intern will be available each week (for scheduling)
- any specific instructions required by the University or College Internship Coordinator

The student will also provide a resume with date of birth, social security number, valid driver's license number and issuing state, local telephone number and local address, and, permanent telephone number and permanent address prior to starting the program.

The student will also be required to provide scheduling information: how many hours/days per week the student will commit to the program. A normal business day with the Volusia County Sheriff's Office is typically 08:00am-05:00pm, Monday- Friday.

After receipt of applicant's paperwork, a criminal history background check will be conducted on the student. A signed and notarized waiver is required to conduct the background check. This document will be provided.

Once the request for the internship program has been processed and approved, the student will be contacted for an interview and scheduling.

Please note: Internships at the Volusia County Sheriff's Office are not paid positions.
Student must be a United States citizen
Student must observe Volusia County conduct and dress codes